|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| TEST CASE SCENARIOS FOR E-filing System | **Law Firm Login & Setup** | | | | |
| **S/N** | **Activity** | **Objective** | **Expected Outcome** | **Actual Outcome** | **Additional Comments** |
| **1.** | **Password Reset/Forget password functionality** | The user can self-reset password in case he forgets password And/or During **First time Login** | The User is emailed the Link to reset the password to his/her e-mail and successfully Resets the password. |  |  |
| **2.** | **Creation of Law Firm staff (Clerks, Advocates & Partners** | The Law firm administrator can add its staff to the system and the staff can log in with their confidential passwords and user-names | You are create /Add Law firm staff as system users and give them usernames and passwords to access the system |  |  |
| **3.** | **Login as the created User (Law Firm Clerk)** | The system can correctly authenticate the system users | Only Valid username and password can successfully log in to E-filing system |  |  |
|  | **Law Firm DASHBOARD & Navigation** | | | | |
| **S/N** | **Activity** | **Objective** | **Expected Outcome** | **Actual Outcome** | **Additional Comments** |
| **4.** | **Viewing all Existing cases for the Law Firm** | Viewing all existing cases filed by the Law Firm | Able to view a list of existing cases filed by the Law Firm |  |  |
| **7.** | **Filing & Uploading Documents to the existing cases** | Able to upload documents to the specific existing Case | Successfully Uploaded & Submitted case documents to the existing cases |  |  |
| **8.** | **Making E-Payments** | Able to make Mpesa payments to the invoice generated on the Documents Uploaded | Successfully Completed the payment process against the invoice generated |  |  |
| **9** | **Downloading &Printing payment Receipts** | Able to Print or Download judiciary e-receipt | Successfully Downloaded OR Printed the Judiciary e-receipt |  |  |
| **10** | **Accessing and Viewing existing Case Docs** | Able to only view the already existing case documents | The already submitted documents can only be viewed and Not Edited/changed. |  |  |
| **11** | **Viewing previous Case Activities & Outcomes** | Able to view previous Case activities and Corresponding outcomes | The Previous Case activities and outcomes are available and can be viewed. |  |  |
|  | **Filing A new Case**   1. Selecting the appropriate Case type and sub-type | Able to find all Case Types and sub-types | Successfully able to initiate the Case Filing Process |  |  |
| 1. Input of the Case Parties | Able to Capture all case part details and Part types | Successfully captured the Case part details and the appropriate part types |  |  |
| 1. Automatic generation of citation | The System to automatically generate the Citation | The Case Citation is successfully generated |  |  |
| 1. Uploading of Case Documents | Able to upload and submit Case initiation Documents | Case initiation documents successfully uploaded and Submitted to the Judiciary |  |  |
| **7** | **Payments** | Users successfully make payment by MPESA for the case filed & Documents submitted | Payment invoice generated and payment Receipt downloaded/printed |  |  |
| **8** | **E-payment Notification** | SMS Notification of the payment Received from KCB | The User receives a SMS acknowledgement of the payment from KCB |  |  |
| **9** | **Case Number Generation** | The Case Number generated upon payment of Full amount of the Invoice give | Case Number generated and assigned to the case Filed |  |  |
| **10** | **E-Service** | Able to electronically serve the other Case parties | Successfully served the other parties with the Submitted documents to Judiciary |  |  |
| **11** | **Response Filing** | The Served Parties able to electronically Respond to the Service | Response Successfully filed |  |  |
| **12** | **Master Diary/Calendar** | Able to view all the Case Activities and Date Fixed for the Law Firm | Successfully Generating the Cause list for the Law Firm for any length of Dates |  |  |
| **13** | **E-Notifications** | Receiving Notification of Email and SMS Notifications of Date Fixed & Court Dates | Emails & SMS Received on any Date Fixed and Court Dates |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  | **Judiciary Staff DASHBOARD** | | | | |
| **S/N** | **Activity** | **Objective** | **Expected Outcome** | **Actual Outcome** | **Additional Comments** |
|  | **Login as Judiciary staff** | | | |  |
| 14 | **Filing Notifications** | Receiving E-mail And SMS Notifications of all E-filings Done | Emails and SMS Notifications Received on any e-filing initiated or Done |  |  |
| 15 | **Viewing Incoming Queue of E-filings** | Able to view a queue of all Incoming E-filings | All Incomings Filings are in the queue in the order of time stamp of Submission |  |  |
| **16** | **Reviewing Documents Submitted** | Able to review and all Documents submitted | Successfully Reviewing documents submitted if they are compliant and making Response to Law Firms |  |  |
| **17** | **Payments Verification** | Able to verify all payments made against the documents submitted | Successfully verifying the e-payments and making acknowledgement to the Law Firms |  |  |
| **18** | **Date Fixing the New Filings and Existing Filings** | Able to assign a date , Court activity ,and a Judicial officer to New filings & Existing filings | Successfully assigning the Dates and Judicial Officers |  |  |
| **19** | **Search Cases** | Able to search and find all cases using either Case Number or Parties | Successfully searching and finding all cases in the system |  |  |
| **20** | **Master Diary/Calendar** | Able to find all Activities and Date Fixed in the Master Diary | All Activities are Date Fixed are updating well in the master Diary and a Cause list can be generated. |  |  |
|  | **Confirmation** | | | | |
|  | **I confirm I have done all the above test and given Correct information**  **FULL NAMES:**  **DATE:** | | | | |